

**Redbud Health Care District
Regular Meeting Board of Directors
15120 Lakeshore Drive, Suite C, Clearlake CA
February 25, 2025
9:30 a.m.**

Lamont Kucer, 1st Vice-President, acting as Board Chair, called the Telephonic – Virtual and In-Person Meeting to order at 9:30 am.

Present: Lamont Kucer, Sue Burton, Sandy Richards.

Absent: Bill Diener, Jim Scholz.

Flag Salute: Fire Chief Willie Sapeta led the Board in the Flag Salute.

Adoption of the Agenda

Conrad Colbrandt, General Manager, stated that there were no requested deletions or additions to the Agenda.

Citizen Input: None

MOTION, by Sue Burton, to adopt the agenda as posted. Seconded by Sandy Richards. Motion carried 3-0-2 absent.

Approval of the Minutes of the Regular Board Meeting held January 28, 2025.

Citizen Input: None

MOTION, by Sue Burton, to approve the minutes as provided. Seconded Sandy Richards. Motion carried 3- 0- 2 absent.

Public Comment: Fire Chief Sapeta gave an overview of the past year's usage of the Tablet Command Project and thanked the Board for their support of the project.

Discuss and Consider RFA 2024-0012 Konocti Unified School District – Safe and Sober Grad 2024 - Report.

Chief Sapeta presented the KUSD Sober Grad 2024 report to the Board.

Chief Sapeta shared with the Board that 72 students and 10 chaperones attended the 2024 Safe and Sober Grad. He further described the activities, finances, and healthy meals, with a total expenditure of \$24,100.00.

Citizen Input: None

MOTION, by Sue Burton to approve RFA 2024-0012 Konocti Unified School District Safe and Sober Grad 2024 report as presented.. Seconded by Sandy Richards. Motion carried 3-0-2 absent.

Discuss and Consider RFA 2025-0018 Lower Lake High School Safe and Sober Grad 2025 - Request.

Chief Sapeta and Mark Hill, parents of a graduating student, presented to the Board.

Chief Sapeta and Mark Hill Shared with the Board plans for the LLHS 2025 Sober Grad event to be held on June 5, 2025. The committee hopes to raise \$25,000.00 for the event and are hosting several fundraisers.

Citizen Input: 5 graduating seniors came and spoke in favor of the request.

MOTION, by Sandy Richards to approve RFA 2025-0018 in the amount of \$10,000.00 as requested. Seconded by Sue Burton. Motion carried 3-0-2 absent.

Discuss and Consider RFA 2025-0006 Highlands Senior Service Center Inc. – Mid-Year Report.

Joyce Overton, Executive Director, presented to the Board.

Ms. Overton shared with the Board that HSSC served approximately 17,754, Wheels on Wheels and 6,875 meals in the dining room, during the first 6 months of the fiscal year. The average MOW donation was \$0.06 cents per meal and in the dining room the average meal donation was \$0.73 cents per meal.

Food prices and other expenses continue to rise, and the Center is planning several fundraisers.

Citizen Input: None.

MOTION, by Sandy Richards to approve RFA 2025-0006 Highland Senior Service Center, Inc. mid-year report as presented.. Seconded by Sue Burton. Motion carried 3-0-2 absent.

Discuss and Consider RFA 2025-0004 Lake County Office of Education – Healthy Start – Mid-Year Report.

Ana Santana, Program Director, presented to the Board.

Ms. Santana shared with the Board that they were able to get 1,522 preschool students to dental screenings in the first 4 months of the school year. Healthy Start has served 532 students so far in the 24-25 school year. 479 Students in the KUSD and 53 in the MUSD through various programs.

Citizen Input: None.

MOTION, by Sandy Richards to approve RFA 2025-0006 Highland Senior Service Center, Inc. mid-year report as presented. Seconded by Sue Burton. Motion carried 3-0-2 absent.

Discuss and Consider RFA 2025-0020 Kelseyville High School Safe and Sober Grad 2025 Request.

Jamie Johnson and the KVHS Sober Grad Committee 2025, presented to the Board.

Ms. Johnson shared with the Board their plans for Sober Grad 2025. The event is planned to be out of town at a Fun Center and the grant would help with safe bus transportation and liability insurance.

Citizen Input: None.

MOTION, by Sue Burton to approve RFA 2025-0020 KVHS Sober Grad 2025 in the amount of \$10,000.00. Seconded by Sandy Richards. Motion carried 3-0-2 absent.

Discuss and Consider RFA 2025-0021 Middletown Sports Boosters Club - Request

Mr. Neil Carp, Middletown Sports Boosters Club member, presented to the Board.

Mr. Carp Requested that the District be the primary sponsor of their upcoming golf fundraiser which will help support safety and first aid, and safe sports equipment for Middletown Unified School District Sports.

Citizen Input: None.

MOTION, by Sandy Richards to approve RFA 2025-0021 Middletown Sports Boosters Club in the amount of \$5,000.00. Seconded by Sue Burton. Motion carried 3-0-2 absent.

Discuss and Consider RFA 2025-0022 Middletown Mountain Bike Team - Request

Ms. Kirsten Murray, Middletown Mountain Bike Club Team Manager, presented to the Board.

Ms. Murray shared that the MMBT is open to all youth under 18 years of age. Funds will be used to train all coaches in First Aid supplies, some advanced training, and radios for better communication as often the bikers are out of cell phone range.

Citizen Input: None.

MOTION, by Sandy Richards to approve RFA 2025-0023 Middletown Mountain Bike Club in the amount of \$7,000.00. Seconded by Sue Burton. Motion carried 3-0-2 absent.

Discuss and Consider RFA 2025-0023 Adventist Health Hospital Clearlake - Triage-Request

Ms. Faith Hornby, Philanthropy Manager, presented to the Board.

Ms. Hornby shared that the Emergency Department at AHC provided service to 20,000 patients in 2024. This has put a strain on the small existing triage area. AHC would like to remodel and expand the triage area, approximately \$168,000.00, and purchase additional ER triage equipment, approximately \$50,000.00

Citizen Input: None.

MOTION, by Sue Burton to approve RFA 2025-0023 Adventist Health Hospital Clearlake – Triage, in the amount of \$25,000.00 Seconded by Sandy Richards. Motion carried 3-0-2 absent.

Discuss and Consider RFA 2025-0024 North Shore Youth Club - Request

No one was in attendance to present on the behalf of the North Shore Youth Club.

Citizen Input: None.

MOTION, by Sue Burton to table the request until the March 25, 2025, Regular Board Meeting.. Seconded by Sandy Richards. Motion carried 3-0-2 absent.

Discuss and Consider the Nima CPAs prepared January 2025, Financials, and January 2025, In-House Financials.

The Board Reviewed, Discussed and Considered the Financials as outlined above.

Citizen Input: None

MOTION, by Sue Burton to approve the financials as prepared and submitted. Seconded by Sandy Richards. Motion carried 3-0-2 absent.

Discuss and Consider 2024 FYE Audit and Management Letter as prepared by Fechter and Company, CPA's.

Conrad Colbrandt shared with the Board The FYE 2024 Audit and Management Report highlighting the findings of the audit and management reports.

Citizen Input: None

MOTION, by Sue Burton to accept the 2024 FYE Audit and Management Report as prepared by Fechter and Company CPA's.. Seconded by Sandy Richards Motion carried 3-0-2 absent.

Update from Conrad Colbrandt, General Manager.

1. Conrad shared with the Board a Thank You letter from the Middletown Unified School District relating to the funding of the wrestling mats for the Middle School and High School.
2. Conrad Shared that the District received an invoice from CalPers required annual fee, even though we do not participate in CalPers.
3. Conrad Shared a commitment from Mediacom to reduce our Internet and Phone bill by \$75.00 as a loyalty discount.

Citizen Input: None.

Board Discussion: The Board discussed potential actions and consistency relating to Every 15 Minutes requests that will be presented at future meetings

Citizen Input: None.

Next Meeting: Will be a Regular Board Meeting, March 25, 2025, at 9:30 am.

Adjournment:

The Board discussed adjourning the meeting.

Citizen Input: None

MOTION, by Sandy Richards to adjourn the meeting. Seconded by Sue Burton. Motion carried 3-0-2 absent.

The Chair adjourned the meeting at 11:37 am.

Respectfully submitted,

Susan Burton, Secretary, Board Member