

**Redbud Health Care District
Regular Meeting Board of Directors
15120 Lakeshore Drive, Suite C, Clearlake CA
September 27, 2023
9:30 a.m.**

Lamont Kucer, President and Board Chair, called the Telephonic – Virtual and In-Person Meeting to order at 9:31 am.

Present: Lamont Kucer, Sue Burton, Sandy Richards, Jim Scholz, Bill Diener

Absent: None

Flag Salute: Sue Burton led the Board in the Flag Salute.

Adoption of the Agenda

Conrad Colbrandt, General Manager, stated that there are no deletions or emergency requests to the Agenda.

Citizen Input: None

MOTION, by Sue Burton, to adopt the agenda as posted. Seconded by Sandy Richards. Motion carried 5-0.

Approval of the Minutes of the Regular Board Meeting held August 22, 2023, and the September 14, 2023 Special Board Meeting.

Citizen Input: None

MOTION, by Sandy Richards, to approve the minutes as presented. Seconded by Jim Scholz. Motion carried 5-0.

Public Comment: Faith Hornby, Philanthropy Manager, At Adventist Health Hospital Clearlake, invited the Board to their Every Beat Counts, - 3-D Cardiac Fundraiser on November 2, 2023, at Boutique Winery in Kelseyville.

Discuss and Consider RFA 2024-0005 – Community Care HIV/AIDS Project - Request.

Mr. Heny Sadowski, CCHAP Program Director, presented to the board.

Mr. Sadowski shared the CCHAP HIV/AIDS Project budget in detail. The Current state of high inflation has been wreaking havoc on the food/nutrition, and temporary housing budgets. The pantry has been in high demand as well as all other services. The pantry typically serves 50 clients.

Education, outreach and testing for HIV and Hep C will be a priority in 2023-2024.

Lake County has a high utilization of intravenous drug usage passing HIV and Hep C at a high rate.

CCHAP will continue to fundraise both locally and corporate requests.

Citizen Input: None.

MOTION, by Sandy Richard to fund RFA 2024-0007 in two installments totalling \$48,000.00. Seconded by Sue Burton. Motion carried 5-0.

Discuss and Consider RFA 2023-0001 – Hospice Services of Lake County - Report.

Ms. Janine Smith-Citron, Director of Development and Ms. Kathleen Bradley, Bereavement Services Manager, presented to the board.

Ms. Smith-Citron introduced Mr. Scott McFarland as the new Executive Director of Hospice Services of Lake County.

Ms. Smith-Citron shared with the Board the services provided and numbers served. In the last year Program funding was approximately \$76,030.00 plus 652 Volunteer hours valued at 20,088.00.

The Hospice Services provided a One-Day camp with 18 participants, a 3-Day Camp with 23 Participants Family Groups with 25 participants and with 236 children participating.

Citizen Input: None.

MOTION, by Bill Diener to accept the RFA 2023-0001 Hospice Services of Lake County report as presented. Seconded by Sue Burton. Motion carried 5-0.

Discuss and Consider RFA 2024-0008 – Hospice Services of Lake County - Request.

Ms. Janine Smith-Citron, Director of Development and Ms. Kathleen Bradley, Bereavement Services Manager, presented to the board.

Ms. Smith-Citron shared with the Board the Wings of Hope Children and Youth & Family Bereavement Program will continue to grow in the year ahead by adding more school-based services, now that COVID restriction have lifted, and the schools are getting into a more normal routine.

Hospice is planning a One-Day Camp in the Fall, a Three-Day Camp in June and additional school services during the 2023-2023 school year.

Citizen Input: None.

MOTION, by Sue Burton to fund RFA 2024-0008 Hospice Services of Lake County in the amount of \$35,000.00. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2023-0002 – Lower Lake High School Football Fundraising Association - Report.

Mr. Jeremy Jakubowski, President of LLHSFFA and Lower Lake High School Varsity Football Coach presented to the Board.

Coach Jakubowski shared with the Board a spreadsheet of LLHS Health and Safety Football purchases totaling \$29,527.55, of which the RHCD awarded a grant to offset in the amount of \$20,000.00. Additional purchase for the Football Program totaled an additional \$17,989.25 (of which the RHCD did not contribute towards), for a total of \$47,516.80.

80 Students participated in the program plus 42 students participated in the summer camp and 44 students participate in the weight room training.

Several students improved their grades to participate in the programs.

Citizen Input: None.

MOTION, by Sandy Richards to accept the report on RFA 2023-0002 LLHSFFA as presented. Seconded by Bill Diener. Motion carried 5-0.

Discuss and Consider RFA 2024-0009 – Lower Lake High School Football Fundraising Association - Request.

Mr. Jeremy Jakubowski, President of LLHSFFA and Lower Lake High School Varsity Football Coach presented to the Board.

Coach Jakubowski explained to the Board that much of the Lower Lake High School Football safety equipment has “Aged Out” of compliance. While football fundraising is now ramping up there currently is a shortfall in the ability to purchase updated safety equipment.

Specifically, The team is seeking funding for, helmets, shoulder pads, football girdles and mouthguards.

Citizen Input: None.

MOTION, by Sue Burton to fund RFA 2024-0009 in the amount of \$25,000.00. Seconded by Jim Scholz. Motion carried 5-0.

Review Discuss and Consider Nima CPA’s August 2023, Financial Reports and the August 2023, In-House Financials.

The Board Reviewed, Discussed and Considered the Financials as outlined above.

Citizen Input: None

MOTION, by Bill Diener to accept the financials as prepared and submitted. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider RHCD 2023-2024 Fiscal Year Budget.

Conrad Colbrandt, General Manager reviewed with the Board a proposed 2024 FY Budget, alongside the 2023 FY Budget for comparison.

Citizen Input: None

MOTION, by Sue Burton to accept and approved the RHCD 2024 Fiscal Year Budget as proposed. Seconded by Jim Scholz. Motion carried 5-0.

Update from Conrad Colbrandt, General Manager.

1. Conrad Colbrandt informed the Board that on September 26, 2023, at a Regular Adventist Health Clearlake Community Board meeting Colleen Assavapisitkul announced that the Adventist Health Corporate Capital Committee has committed to the fully funding the project, and that a joint press release will be announced in conjunction with the City of Clearlake in the next few weeks.
2. Conrad Announced that the District had been invited to observe a training with the New Advanced Ambu-Man Manikins at the Lake County Fire Protection District. These manikins were purchased by the District for The Lake County Fire Chiefs’ Association.
3. The Lake County Fire Chiefs’ Association – Tablet Command program is gaining traction and will be moving forward in Lake County soon.

Citizen Input: None.

Closed Session: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of California Government Code Section 54956.9: one case.

Closed Session: Employee Evaluation – General Manager.

The Board went in to closed session at 10:24 am and emerged at 10:46 am. The chair announced that the General Manager would be given a 15% pay raise.

Board Discussion: The Board by consensus asked to discuss Every Beat Counts Cardiology 3-D Ultrasound Fund Raiser, as an urgent request due to timing of the event. The materials that Ms. Hornby distributed were reviewed and it was noted that the District sponsored the Golf Tournament for this same equipment.

Citizen Input: None.

MOTION, by Sandy Richards to fund the event as RFA 2023-0010 in the amount of \$2,500.00. Seconded by Sue Burton. Motion carried 5-0.

Next Meeting: Special Board Meeting October 24, 2023, at 15120 Lakeshore Drive, Suite C Clearlake, CA, at 9:00 am.

Adjournment: The Chair adjourned the meeting at 10:57 am.

Respectfully submitted,

Susan Burton, Secretary, Board Member