

**Redbud Health Care District  
Regular Meeting Board of Directors  
July 20, 2021  
9:30 a.m.**

**Lamont Kucer, Board Chair, called the Telephonic – Virtual and In-Person Meeting to order at 9:31 am.**

**Present: Lamont Kucer, Jim Scholz, Sue Burton, Sandy Richards, Bill Diener**

**Absent: None.**

**Flag Salute: Sue Burton led the Board in the Flag Salute.**

**Adoption of the Agenda**

Conrad Colbrandt, General Manager, stated that there has not been any request for additions and/or deletions to the agenda.

**Citizen Input:** None

**MOTION**, by Sandy Richards to adopt the agenda as posted. Seconded by Bill Diener. Motion carried 5-0.

**Approval of the Minutes of the Regular Board Meeting held June 15, 2021.**

**Citizen Input:** None

**MOTION**, by Sue Burton to approve the minutes from the Regular Board Meeting, June 15, 2021. Seconded by Jim Scholz. Motion carried 4-0-1 Bill Diener abstained as he was absent during that meeting.

**Public Comment:** Russ Perdock, Adventist Health Clearlake, Community Well Being, Director, invited the Board and the public to a series of Blue Zones Project events that would be taking place in Lake County, both in personal and virtual over the next two weeks.

**Discuss and Consider RFA 2021-0011 – Middletown Senior Citizens, Inc. - Report.**

Ms. Lori Tourville, Executive Director of the Middletown Senior Citizens, Inc. presented to the Board.

Ms. Tourville reviewed the financial performance of the Center during the second half of the fiscal year.

Ms. Tourville has had good success looking for special Covid related funding and special grants to augment the budget and cash flow.

Ms. Tourville continued that the Center served 15,353 meals during the second 6 months of the fiscal year which is up 416 meals from the previous six months.

The average donation received per meal is \$2.59 per meal on the drive-thru pick-up and 1.50 per meal for home delivered Meals on Wheels.

**Citizen Input:** None

**MOTION**, by Sue Burton to accept the report for RFA 2021-0011 Middletown Senior Citizens, Inc. as submitted. Seconded Sandy Richards. Motion carried 5-0.

**Discuss and Consider RFA 2022-0001 – Middletown Senior Citizens, Inc. - Request.**

Ms. Lori Tourville, Executive Director of the Live Oak Seniors, Inc., continued presenting to the Board.

Ms. Tourville reviewed the proposed budget, in detail, for the balance of the fiscal year.

Ms. Tourville continues to look for special Covid related funding and special grants to augment the budget and cash flow.

**Citizen Input:** None

**MOTION**, by Jim Scholz to grant RFA 2022-0001 – Middletown Senior Citizens, Inc. in the amount of \$30,000.00. Seconded Bill Diener. Motion carried 5-0.

**Discuss and Consider RFA 2021-0010 – Live Oak Seniors, Inc. - Report.**

Mr. Dan Hobbs, Executive Director of the Live Oak Seniors, Inc., continued presenting to the Board.

Mr. Hobbs reviewed the financial performance of the Center during the second half of the fiscal year. year.

Mr. Hobbs has had some success looking for special Covid related funding and special grants to augment his budget and cash flow.

Mr. Hobbs continued that the Center served 11,984 meals during the second 6 months of the fiscal year. at an average cost of \$5.00 per meal.

The center has had a difficult time advancing fund raising; however, it has been successful raising grant and other one-time emergency funding. In addition, the Center has received a gift from an estate in the range of \$500,000.00 with details, and restrictions, if any to follow.

**Citizen Input:** None

**MOTION**, by Sandy Richards to accept the report for RFA 2021-0017 Live Oak Seniors, Inc., as submitted. Seconded Sue Burton. Motion carried 5-0.

**Discuss and Consider RFA 2021-0017 – Live Oak Seniors, Inc. – Security System - Report.**

Mr. Dan Hobbs, Executive Director of the Live Oak Seniors, Inc., continued presenting to the Board.

Mr. Hobbs reviewed the installation of the upgraded security system and provided receipts for payment of the work. Mr. Hobbs stated that since to addition of the security cameras, there has not been any security problems at the center.

**Citizen Input:** None

**MOTION**, by Sandy Richards to accept the report for RFA 2021-0017 Live Oak Seniors, Inc., Security System - as submitted. Seconded Jim Scholz. Motion carried 5-0.

**Discuss and Consider RFA 2022 - 0002 – Live Oak Seniors, Inc. - Request.**

Mr. Dan Hobbs, Executive Director of the Live Oak Seniors, Inc., presented to the Board.

Mr. Hobbs reviewed the proposed budget for the upcoming fiscal year.

Mr. Hobbs continues to look for special Covid related funding and special grants to augment his budget and cash flow.

Mr. Hobbs discussed with the Board the special circumstances relating a certain bequest that the center received from an estate with potential additional funds to follow. The Board requested that those details be included in the report for this request as it may have some bearing on future funding.

**Citizen Input:** None

**MOTION**, by Sandy Richards to grant RFA 2022-0002 – Live Oak Seniors, Inc. in the amount of \$30,000.00, with additional reporting conditions attached. Seconded Sue Burton Motion carried 5-0.

**Discuss and Consider RFA 2021-0009 – Highlands Senior Service Center, Inc. - Report.**

Ms. Joyce Overton, Executive Director of the Highlands Senior Service Center, presented to the Board.

Ms. Overton reviewed the financial details of the Meals on Wheels Program with the Board. During COVID there are no meals being served inside the building, however, drive by pick up is allowed and well as MOW deliveries to the homes of the seniors 60 year of age and older who are sheltering in place or unable to be mobile.

Ms. Overton continued that the Center served 61,544 Meals at an average cost of \$5.76 per meal. The average donation received per meal is \$0.20 cents per drive up meal and \$0.21 for home delivered meals. The center has had a difficult time advancing fund raising; however, it has been successful raising grant and other one-time emergency funding.

**Citizen Input:** None

**MOTION**, by Sue Burton to accept the report as submitted for RFA 2021-0009 – Highlands Senior Service Center. Seconded Sandy Richards. Motion carried 5-0.

**Discuss and Consider RFA 2022-0003 – Highlands Senior Service Center, Inc. - Request.**

Ms. Joyce Overton, Executive Director of the Highlands Senior Service Center, continued presenting to the Board.

Ms. Overton reviewed the upcoming 2022 budget and the cost cutting measures that the center has taken.

**Citizen Input:** None

**MOTION**, by Jim Scholz to fund the RFA 2022-0003 in the amount of \$45,000.00 – Highlands Senior Service Center. Seconded Bill Diener. Motion carried 5-0.

**Review Discuss and Consider the June 2021 In-House Financials.**

The Board Reviewed, Discussed and Considered the Financials as outlined above.

**Citizen Input:** None

**MOTION**, by Sue Burton, to accept the financials as prepared and submitted. Seconded by Bill Diener. Motion carried 5-0.

**Review Discuss and Consider 2021 Audit Proposal from Fechter and Company, CPA's.**

The Board Reviewed, Discussed and Considered the proposal as outlined above.

**Citizen Input:** None

**MOTION**, by Bill Diener, to accept the proposal as submitted. Seconded by Jm Scholz. Motion carried 5-0.

**Review Discuss and Consider a Proposal from Redistricting Partners to Re-Zone the District based upon current Census Data.**

The Board Reviewed, Discussed and Considered the proposal as outlined above.

**Citizen Input:** None

**MOTION**, by Sandy Richards, to accept the proposal as submitted. Seconded by Bill Diener. Motion carried 5-0.

**Update from Conrad Colbrandt, General Manager.**

1. Conrad Colbrandt shared with the Board that the current tenant at our future location is planning to vacate the space on August 26, 2021. Then rehabilitation of the space will commence which is expected to take a few weeks.
2. Conrad followed up with the Board that August Meeting will be held at the Adventist Health Hospital Clearlake, Building F at 15630 18<sup>th</sup> Street, Clearlake, CA 95422.

3. PG&E has established a mini grid that will service The Hilltop Building, The Main Lakeshore Clinic and The Mulberry Building in the event of a PSPS.
4. The AHCL Golf Fundraiser raised net proceeds more than \$73,000.00
5. AHCL will be receiving a grant to procure 3 Video / telemedicine vans that will be put into service in the community, at schools, events, and for shut in patients.
6. The district is still awaiting its final check from the County of Lake that is needed to create a 2022 FY Budget.
7. Addition funding from redevelopment should be coming to the district more than \$27,600.00 dollars.
8. AHCL is have some success in recruiting and a new Pediatrician has been sign who should be in place the beginning of 2022.

**Citizen Input:** None.

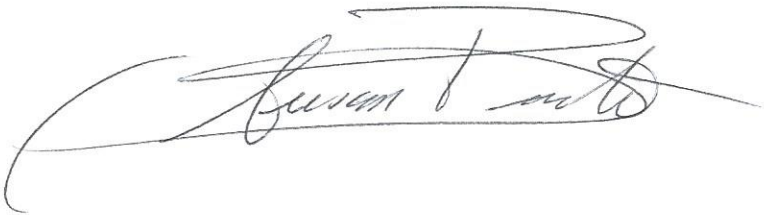
**Board Discussion:** The Board is anxious to move back into its' own RHCD Facility.

**Citizen Input:** None.

**Next Meeting:** Regular Board Meeting August 24, 2021, at Adventist Health Hospital Clearlake, Building "F", at 9:30 am.

**Adjournment:** The Chair adjourned the meeting at 11:33. am

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Susan Burton", with a large, sweeping flourish extending to the left.

Susan Burton, Secretary, Board Member