

**Redbud Health Care District
Regular Meeting Board of Directors
15120 Lakeshore Drive, Suite C, Clearlake CA
July 23, 2024
9:30 a.m.**

Bill Diener, President, and Board Chair, called the Telephonic – Virtual and In-Person Meeting to order at 9:30 am.

Present: Lamont Kucer, Sue Burton, Bill Diener, Sandy Richards.

Absent: None. (Lamont Kucer missed the first two agenda Items).

Flag Salute: Lake County Fire Protection District, Battalion Chief, Marc Hill led the Board in the Flag Salute.

Adoption of the Agenda

Conrad Colbrandt, General Manager stated that there had been no requests for deletions and or emergency additions to the agenda.

Citizen Input: None

MOTION, by Sandy Richards to adopt the agenda as posted. Seconded by Jim Scholz. Motion carried 4-0-1 Absent.

Approval of the Minutes of the Regular Board Meeting held June 25, 2024, Regular Board Meeting.

Citizen Input: None

MOTION, by Sue Burton, to approve the minutes as presented. Seconded by Sandy Richards. Motion carried 4-0-1 absent.

Public Comment: Mr. Chuck Kassis, Administrator at Adventist Health Hospital Clearlake stated that Mr. Judson Howe, President of the AH North Coast Network has left Adventist Health and a search for his replacement is underway. Mr. Eric Stevens, AH NCN Chair will be leading AHCL and the Network until a new NCN President is named. Clinic visits and hospital stays are exceeding budget expectations.

Discuss and Consider RFA 2023-0008 Lake County Fire Chiefs' Association - Tablet Command Project - Report.

Fire Chief Willie Sapeta, President of the Lake County Fire Chiefs' Association and Fire Chief of the Lake County Fire Protection District and Marc Hill, Battalion Chief at the LCFPD presented to the Board.

Chief Sapeta reported that the Tablet Command Project has been active for several months on forty tablets, county wide. The Fire Chiefs have used it to manage numerous wildland fires, structure fires and even a rescue operation and found that the system has met their expectations with the ability to manage, coordinate and ensure accountability of all resources responding, arriving and demobilization, which allows them real-time availability to be re-dispatched to a new incident.

Chief Sapeta demonstrated the program on a tablet and Battalion Chief Marc Hill demonstrated tablet command on his cell phone.

Citizen Input: None

MOTION, by Sue Burton to approve the report on RFA 2023-0008 – Lake County Fire Chiefs' Association – Tablet Command Project. as presented. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider RFA 2024-0002 Middletown Senior Citizens, Inc. – Report.

Ms. Lori Tourville, Executive Director, presented to the Board.

Ms. Tourville reviewed the financials for the second half of fiscal year 2024, with the Board. The report included grants and other funds received, expenses broken down by category and number of meals served. The Center served 14,292 in that six-month period, which was 1,550 more than the previous 6-month period.

There are approximately 168 seniors on meals-on-wheels. The drive-by / to go meals stopped on July 1, 2023, and congregate meals average around thirty-five per day. The average MOW donation is \$1.28 per meal and the dine in average donation is \$3.02 per meal.

Inflation relating to food and packaging materials is hitting the center hard. In addition, freezer and refrigerator malfunctions cost the loss of approximately \$8,000.00 worth of meats and vegetables.

Citizen Input: None

MOTION, by Lamont Kucer to approve the report on RFA 2024-0002 – Middletown Senior Citizens, Inc. as presented. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider RFA 2025-0007 Middletown Senior Citizens, Inc. – Request.

Ms. Lori Tourville, Executive Director, presented to the Board.

Ms. Tourville reviewed the anticipated 2025-year budget with the Board. The proposed budget included grants and other funds anticipated, expenses broken down by category and number of meals expected to be served. The Center serves approximately 2,538 meals per month and has 1,739 seniors registered with 535 of the registered seniors at or below the federal poverty level.

Inflation relating to food and packaging materials is hitting the center hard. The center raises \$45,000 to \$50,000 per year in fund-raising. It is anticipated that due to the State of California budget deficits, that local Area agency on aging will defund the center by approximately 21%.

Citizen Input: None

MOTION, by Sue Burton to approve the request of RFA 2025-0007 in the amount of \$50,000.00 – Middletown Senior Citizens, Inc. as presented. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider RFA 2024-0004 Highlands Senior Service Center, Inc. – Report.

Ms. Joyce Overton, Executive Director, presented to the Board.

Ms. Overton reviewed the financials for the fiscal year 2024, with the Board. The report included grants and other funds received, expenses broken down by category and number of meals served. The Center served 51,639 meals in that period, which was 1,941 fewer meals than the previous year. The reduction is believed to have been caused by the temporary relocation of the center. It is expected that the center will be back at the Bowers Street location in October 2024.

Inflation relating to food and packaging materials is hitting the center hard. Some vegetables are gathered from the community garden on the center grounds.

Citizen Input: None

MOTION, by Sue Burton to approve the report on RFA 2024-0004 – Highlands Senior Service Center, Inc. as presented. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider RFA 2025-0006 Highlands Senior Service Center, Inc. – Request.

Ms. Joyce Overton, Executive Director, presented to the Board.

Ms. Overton reviewed the anticipated 2025-year budget with the Board. The proposed budget included grants and other funds anticipated, expenses broken down by category and number of meals expected to be served.

The Center is exploring the possibility of creating some medically appropriate meals, for seniors with diabetes, high blood pressure and the like.

Inflation relating to food and packaging materials is hitting the center hard. It is anticipated that due to the State of California budget deficits, that local Area Agency on Aging will defund the center by approximately 24%.

Citizen Input: None

MOTION, by Jim Scholz to approve the request of RFA 2025-0006 in the amount of \$80,000.00 (payable in 2 installments of \$40,000.00 in 6 month intervals, provided reporting is

acceptable).– Highlands Senior Service Center, Inc. as presented. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider RFA 2024-0003 – Lake County Office of Education – Healthy Start Family Services - Report.

Ms. Ana Santana, Healthy Start Youth and Family Services, Program Director, presented to the Board.

Ms. Santana shared with the Board that the program has approximately 3,874 students eligible for services in the Konocti Unified School District and 1,476 students in the Middletown Unified School District. With approximately 5,350 eligible students the program served approximately 1,000 students, often with multiple encounters.

Services provided include Children’s Oral Health Project, McKinney Vento Homeless Students Education Act, Foster Youth Services, Differential Response Program – Family Pro and Probation Services, Prop 64 – Family Wrap Services, Community Based Child Abuse Prevention, Promote Tobacco Free Program and, Learning Communities Student Support Program.

Citizen Input: None

MOTION, by Sandy Richards to approve the report on RFA 2024-0007- Lake County Office of Education – Healthy Start Youth and Family Services as presented. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2025-0005– Lake County Office of Education – Healthy Start Family Services - Request.

Ms. Ana Santana, Health Start Youth and Family Services, Program Director, presented to the Board.

Ms. Santana shared with the Board the plan to continue to serve all students in the Konocti Unified School District and the Middletown Unified School District with all programs as outlined above and as listed below.

Services provided include Children’s Oral Health Project, McKinney Vento Homeless Students Education Act, Foster Youth Services, Differential Response Program – Family Pro and Probation Services, Prop 64 – Family Wrap Services, Community Based Child Abuse Prevention, Promote Tobacco Free Program and, Learning Communities Student Support Program.

Citizen Input: None

MOTION, by Sandy Richards to approve the request of \$95,000.00 (in two payments at a 6 month interval) on RFA 2025-0004- Lake County Office of Education – Healthy Start Youth and Family Services as presented. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2024-0001 Gladiator Wrestling Club - Report.

Mr. Peter Stephan, GWC President presented to the Board.

Mr. Stephan reviewed the expenditures and performance of the Gladiator Wrestling Club during the 2024 Season. The Club had served about one hundred students with about sixty very committed student wrestlers. There is a very stringent student wrestler code of ethics involving school attendance, citizenship, health, and wellness to be able to participate in the club as outlined in the Gladiator Wrestling Club Wrestling Handbook. The practices are at Burns Valley Elementary School Monday through Friday with meets on Saturdays.

Financial Assistance is provided to wrestlers who may be in need. Workshops, transportation, and equipment are provided.

Citizen Input: None

MOTION, by Sandy Richards to approve the report on RFA 2024-0001 as provided. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2025-0005 Gladiator Wrestling Club - Request.

Mr. Peter Stephan, GWC President presented to the Board.

Mr. Stephan shared with the Board the intended use of funds and that the GWC intends to continue forward in the 2025 Season much as it had in the 2024 Season. The club is growing, and the Konocti Unified School District will continue to provide their facilities to accommodate the GWC at no cost. The student wrestlers are excited for the 2025 season to begin.

Financial Assistance will once again be provided to wrestlers who may be in need. Workshops, transportation, and equipment are provided.

Citizen Input: None

MOTION, by Jim Scholz to approve the request of the Gladiator Wrestling Club RFA 2025-0005 in the amount of \$30,000.00. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider the Nima CPAs prepared June 2024, Financials, and the June 2024 In-House Financials.

The Board Reviewed, Discussed and Considered the Financials as outlined above.

Citizen Input: None

MOTION, by Sue Burton to approve the financials as prepared and submitted. Seconded by Sandy Richards. Motion carried 5-0.

Update from Conrad Colbrandt, General Manager.

1. Conrad shared with the Board that the 6-Month Certificate of Deposit that the District has with Community First Credit Union will be Coming Due on August 18, 2024, in the amount of \$260,513.39. The “Roll-Over” of the CD would be in the 5% APR range.
2. District Zones 1, 3 and 5 are up for re-election and the Lake County Registrar of Voters will be putting out Press Releases to advertise the positions.
3. Community Care Management Corporation – HIV / AIDS Project intends to report and request at our August 27, 2024, Regular Board Meeting.
4. The AHCL – Hope Rising Innovation Summit has been postponed until November 14 and 15, 2024.
5. Conrad ordered Policy and Procedure Software Templates for the California Special Districts Association, in anticipation of the Board reviewing its’ current policy and procedures policies.

6. Conrad has started working on a draft budget for 2025 and is awaiting a final check from the County of Lake. Revenue is expected to be slightly higher and expenditure will be as well.
7. Kelseyville High School Sober Grad Night Committee sent a Thank You letter to the Board. 78 Graduates participated.

Citizen Input: None.

Board Discussion: The Board discussed the “Roll-over” of the CFCU 6-Month CD and by consensus instructed the General Manager to extend the CD for another 6 months.

In addition, the Board discussed the City of Clearlake and Highlands Water Company issues and decided by consensus to not take a position nor agendize that issue at this time.

Citizen Input: None.

Next Meeting: Will be a Regular Board Meeting, August 27, 2024, at 9:30 am.

Adjournment:

The Board discussed adjourning the meeting.

Citizen Input: None

MOTION, by Jim Scholz to adjourn the meeting. Seconded by Sandy Richards. Motion carried 5-0.

The Chair adjourned the meeting at 12:03 pm.

Respectfully submitted,

Susan Burton, Secretary, Board Member