

**Redbud Health Care District  
Regular Meeting Board of Directors  
15120 Lakeshore Drive, Suite C, Clearlake CA  
June 25, 2024  
9:30 a.m.**

**Bill Diener, President, and Board Chair, called the Telephonic – Virtual and In-Person Meeting to order at 9:30 am.**

**Present: Lamont Kucer, Sue Burton, Bill Diener, Sandy Richards, Jim Scholz.**

**Absent: None.**

**Flag Salute: Jim Scholz led the Board in the Flag Salute.**

**Adoption of the Agenda**

Conrad Colbrandt, General Manager stated that there had been no requests for deletions and or emergency additions to the agenda.

**Citizen Input:** None

**MOTION**, by Sandy Richards to adopt the amended as posted. Seconded by Jim Scholz. Motion carried 4-0-1 absent, (as Lamont Kucer joined the meeting a couple of minutes late).

**Approval of the Minutes of the Regular Board Meeting held May 28, 2024, Regular Board Meeting.**

**Citizen Input:** None

**MOTION**, by Sue Burton, to approve the minutes as presented. Seconded by Sandy Richards. Motion carried 4-0-1 absent. (Lamont Kucer joined the meeting at 9:32am).

**Public Comment:** None.

**Meet and Greet – Chuck Kassis – Interim Administrator Adventist Health Clearlake.**

Mr. Chuck Kassis introduced himself to the Board. Mr. Kassis assumed the AHC Interim Administrator role effective May 4, 2024.

Mr. Kassis has over 40 years in the health care industry and will be responsible for overseeing all the daily aspects of operations and decisions affecting the health and safety of patients.

Mr. Kassis has been meeting with the City of Clearlake with regard to the new Adventist Health Medical Office Building.

**Citizen Input:** None

The Board welcomed Mr. Kassis and looks forward to collaborating with him to improve the health and wellness of the residents of the South Lake County Community.

**Dr. Becky Solato was unable to attend the meeting and the discussion with her will be moved to a future agenda.**

**Discuss and Consider RFA 2025-0002 – Middletown Unified School District – Athletic Department – Request.**

Ms. Roxy Holt, Girls PE Teacher for MHS, presented to the Board.

Ms. Holt shared with the board a list of desired equipment and repairs to revitalize the MHS weight / cardio room. The room is used for all athletic sport teams and some physical education classes. All students must pass two years of PE to graduate. The current facilities and equipment are not sufficient to meet the needs of the students and fall woefully short for the school to meet health and fitness goals.

**Citizen Input:** None

**MOTION**, by Sue Burton to fund RFA 2025-0002 – Middletown Unified School District – Athletic Department in the Amount of \$30,000.00. The funds may not be used for deferred maintenance to the space including but not limited to walls, doors, and floor repairs. Funds must be expended only on equipment and the necessary rubber mats. Seconded by Lamont Kucer. Motion carried 5-0.

**Discuss and Consider RFA 2025-0003 Keep Well Kids Club - Request.**

Ms. Joan Jacobs, President Keep Well Kids Club presented to the Board.

Ms. Jacobs is requesting funding to expand the 2<sup>nd</sup> grade program into Spanish and digital access. This will require website updates, repositioning of artwork of the 90-page books, translation and storybook videos, and printing of the Spanish translation books.

**Citizen Input:** None

**MOTION**, by Jim Scholz to approve RFA 2025-0003 to Keep Well Kids Club in the amount of \$20,000.00. Seconded by Lamont Kucer. Motion carried 5-0.

**Discuss and Consider the Nima CPAs prepared May 2024, Financials, and the May 2024 In-House Financials.**

The Board Reviewed, Discussed and Considered the Financials as outlined above.

**Citizen Input:** None

**MOTION**, by Lamont Kucer to approve the financials as prepared and submitted. Seconded by Sandy Richards. Motion carried 5-0.

**Update from Conrad Colbrandt, General Manager.**

1. Conrad provided the board with their Training Status dates for their required AB1234 – Ethics Training and AB1825 Sexual Harassment Training – Both due every two years.
2. The District received a Thank You email from Tara Williams, Lower Lake High School Counselor for the Districts Grant for the Club Amigos Discovery Kingdom Program.

3. The Lake County Literacy Coalition intends to submit their 2024 fiscal year report at our August 2024 regular board meeting.
4. Fiscal year 2025 invoices are starting to come in and Conrad will commence preparing a FY 2025 Annual Budget.
5. Conrad prepared a chart of athletic grants for FY 2017 through FY 2024 and shared with the Board.

**Citizen Input:** None.

**Board Discussion:** The Board discussed how it looks forward to working with Mr. Kassis, Interim Director of Adventist Health Clearlake.

**Citizen Input:** None.

**Next Meeting:** Will be a Regular Board Meeting, July 23, 2024, at 9:30 am.

**Adjournment:**

The Board discussed adjourning the meeting.

**Citizen Input:** None

**MOTION,** by Jim Scholz to adjourn the meeting. Seconded by Sandy Richards. Motion carried 5-0.

The Chair adjourned the meeting at 10:43am.

Respectfully submitted,

Susan Burton, Secretary, Board Member