

**Redbud Health Care District  
Regular Meeting Board of Directors  
15120 Lakeshore Drive, Suite C, Clearlake CA  
October 22, 2024  
9:30 a.m.**

**Bill Diener, President, and Board Chair, called the Telephonic – Virtual and In-Person Meeting to order at 9:33 am.**

**Present: Lamont Kucer, Sue Burton, Bill Diener, Jim Scholz**

**Absent: Sandy Richards.**

**Flag Salute: Jay Jakubowski led the Board in the Flag Salute.**

**Adoption of the Agenda**

Conrad Colbrandt, General Manager, stated that there were no requests for deletions and emergency additions to the agenda.

**Citizen Input: None**

**MOTION**, by Sue Burton, to adopt the agenda as posted. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Approval of the Minutes of the Regular Board Meeting held September 24, 2024, Regular Board Meeting.**

**Citizen Input: None**

**MOTION**, by Jim Scholz, to approve the minutes with the correction that he was present at the meeting. Seconded by Sue Burton. Motion carried 4-0-1 absent.

**Public Comment:** None.

**Discuss and Consider Lake Conty Fire Protection District Type VI Rescue/Engine – Request.**

Willie Sapeta, Fire Chief, Lake County Fire Protection District, presented the request to the Board.

Chief Sapeta, shared with the Board that the LCFPD responds to approximately 5,776 calls for service annually with 81% of the calls being EMS related. The LCFPD runs a type I structure fire engine and two ALS ambulances out of their main station in Clearlake with a total of five personnel on 24/7/365. Additionally, they staff one ALS person at the Lower Lake Station with a structure or wildland engine, but predominantly run a type VI engine. This is a Ford F-550, 4-wheel drive, and fully equipped as a multifaceted engine with extrication equipment, heart monitor, manual CPR device, and staffed with ALS personnel with a complete ALS drug box. This unit responds to all EMS, rescue and traffic collision incidents and can manage and coordinate any EMS related calls for service until a transport unit arrives. From January 1, 2023, to September 1, 2024, this unit responded to 1,246 calls for service including mutual aid. This unit was instrumental in the last two snow and winter storm events by getting resources to areas that their larger engines could not access. Several “Field Saves” have been attributed to this engine.

It will take 18 to 24 months to take delivery of this new type-VI engine.

**Citizen Input:** None

**MOTION**, by Sue Burton to approve the request in the amount of \$400,000.00 payable over 5 years at a rate of \$80,000.00 per year commencing upon delivery. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2024-0009 Lower Lake High School Football Fundraising Association - Report**

Mr. Jeremy “Jay” Jakubowski, President, of LLHSFFA presented to the Board.

Jay Jakubowski shared with the Board an in-depth report on the safety equipment purchases totaling \$29,557.06 and additional purchases in the amount of \$16,727.82. The grant was in the amount of \$25,000.00.

There were forty-one students participating in Junior Varsity and thirty-three Varsity students participating in the football program. The average GPA of the participating students was 3.17.

**Citizen Input: None**

**MOTION**, by Sue Burton to approve RFA 2024-0009 LLHSFFA report as presented. Seconded by Lamont Kucer. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2025-0014 Lower Lake High School Football Fundraising Association - Request.**

Mr. Jeremy “Jay” Jakubowski, President, of LLHSFFA presented to the Board.

Jay Jakubowski presented the Board with a list of safety equipment that the LLHSFFA desired to purchase, including and not limited to: Helmets, Soft Shell Helmets, Guardian – Concussion Safety/ Helmet Protection, Shoulder Pads, Girdles, and Hydration Equipment.

**Citizen Input: None**

**MOTION**, by Lamont Kucer to approve RFA 2025-0014, LLHSFFA request in the amount of \$30,000.00. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2022-0010 Adventist Health Clearlake – Baby Bundles -Report.**

Ms. Melissa Buchholz, Grants Manager, presented their report to the Board.

Ms. Buchholz shared with the Board that grant funds were used to purchase 75 Baby Bundles which included Pack ‘n Plays, or Bassinets, Diaper Totes and Swaddle Blankets.

Seventy-seven newborns were provided with safe sleep essentials, including one set of twins and the first baby born in 2024.

**Citizen Input: None**

**MOTION**, by Lamont Kucer to approve the report of RFA 2022-0010 Adventist Health Hospital Clearlake – Baby Bundles as presented. Seconded by Sue Burton. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2025-0012 Adventist Health Clearlake – Baby Bundles - Request.**

Ms. Melissa Buchholz, Grants Manager, presented their report to the Board.

Ms. Buchholz continued that Adventist Health Clearlake would like to continue the Baby Sleep Safe Program. and requested that the Board approve grant funds for the purchase of Baby Bundles which included Pack ‘n Plays, or Bassinets, Diaper Totes and Swaddle Blankets, Baby Thermometers, and “Onesies.”

**Citizen Input: None**

**MOTION**, by Lamont Kucer to approve the request of RFA 2025-0012 Adventist Health Hospital Clearlake – Baby Bundles in the amount of \$16,000.00 Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2025-0013 Minnie Cannon Elementary School - Keep Well Kids Club – Request.**

Ms. Joan Jacobs, President of KWKC, and Ms. Lisa Corsetti, Assistant to Mrs. Brandy Fischer, Principal, Minnie Cannon Elementary School, presented to the Board.

Ms. Jacobs reviewed with the board the expenditures of the project, updated the status and portions of the program still in development. Ms. Jacobs pointed out that all expenditure on services is within Lake County. The Clearlake Rotary will co-Sponsor the program with the purchase of the required books.



Ms. Corsetti spoke to desire and excitement at Minnie Cannon Elementary School to secure the program for twenty-five of their second grade students.

**Citizen Input: None**

**MOTION**, by Sue Burton to approve the request of RFA 2025-0013 Minnie Cannon Elementary School KWKC in the amount of \$ 6,654.19 Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2024-0011 Lake County Literacy Coalition - Report.**

Ms. Debra Echardt, President and Ms. Pam Klier, Secretary presented their report to the Board.

The presenters shared in detail with the Board their activities relating to recruitment, retention and training of tutors, English as a second language, marketing, and 174 hours of outreach within the District and community.

In 2023-2024 the Adult Literacy Program presented twenty-one new tutors with training, accumulated 439 volunteer tutoring hours by seventeen active tutors and eighteen learners were tutored.

**Citizen Input:** Ms. Georgina Guardado, Lake County Literacy Coordinator spoke highly of the program.

**MOTION**, by Sue Burton to approve the report of RFA 2024-0011 Lake County Literacy Coalition, as presented. Seconded by Lamont Kucer. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2025-0015 Lake County Literacy Program -Request.**

Ms. Debra Echardt, President and Ms. Pam Klier, Secretary presented their report to the Board.

The presenters continued that the Adult Literacy Program desires to grow and continue additional outreach in 2025 as the community has begun to feel safe in participation in the program with the diminishing of COVID-19.

**Citizen Input: None**

**MOTION**, by Lamont Kucer to approve the request of RFA 2025-0015 Lake County Literacy Program in the amount of \$5,000.00 Seconded by Sue Burton. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2024-0008 Hospice Services of Lake County - Report.**

Ms. Janine Smith, Director of Development, and Ms. Kathleen Bradlee, Bereavement Counselor, presented their report to the Board.

Ms. Smith reviewed the finances and numbers served. Individual and Organizational donates totaled \$3,200.00; Hospice Services – Fundraising totaled \$37,860.00; Value of Volunteer hours was \$30,139.00 and the RHCD grant was \$35,000.00.

Ms. Bradlee discussed school-based counseling including 210 children in thirty-six groups and twenty-six individual sessions. Camps totaled twenty-five children and twenty-six adults.

**Citizen Input: None.**

**MOTION**, by Lamont Kucer to approve the report of RFA 2024-0008 Hospice services of Lake County as presented. Seconded by Sue Burton. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2025-0016 Hospice Services of Lake County -Request.**

Ms. Janine Smith, Director of Development, and Ms. Kathleen Bradlee, Bereavement Counselor, presented their report to the Board.

The 2025 Hospice programs intend to grow into the Middletown schools and continues with Individual and group counseling for children as well as two – one day camps and a 3-day camp for families/adults and children. In addition, Hospice Services of Lake County has been assisting school counselors and Lake County Behavioral Health in meeting the bereavement needs of the community.

**Citizen Input: None**

**MOTION**, by Sue Burton to approve the request of RFA 2025-0016 Hospice Services of Lake County in the amount of \$40,000.00 Seconded by Lamont Kucer. Motion carried 4-0-1 absent.

**Discuss and Consider the Nima CPAs prepared September 2024, Financials, and September 2024 In-House Financials.**

The Board Reviewed, Discussed and Considered the Financials as outlined above.

**Citizen Input: None**

**MOTION**, by Lamont Kucer to approve the financials as prepared and submitted. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Update from Conrad Colbrandt, General Manager.**

1. Conrad shared with the Board that Jessica Hooten from Lower Lake Youth Football Inc. Posted a Thank You on Face Book to the Board for the safety equipment funding from the RHCD. The Guardian Caps have been distributed to the players.
2. Conrad shared with the Board that Peter Stephan from Gladiator Wrestling posted a Thank You to the Board on Facebook for the safety equipment funding from the RHCD. Their wrestling season is about to start.
3. The 2024 Lake County Innovation Summit: Breaking Free will be held on November 14 and 15 at Lower Lake High School.
4. Adventist Health System West is in the process of purchasing two additional hospitals. One which is closed in Madera, CA and one which is struggling financially in Bakersfield, CA.
5. The District has opened a new Money Market Checking Account at Community First Credit Union, in Clearlake, CA.
6. Mr. Brian Hunt, the wrestling coach at Middletown Middle School and Middletown High School, may be reaching out to the District for safety equipment, at a future date.
7. Lake Family Resource Center will be opening a Family Empowerment Center on Main Street in Lower Lake.

**Citizen Input:** None.

**Board Discussion:** Sue Burton shared with the Board that her husband, Jim Burton, was very well cared for during a brief stay at Adventist Health Hospital Clearlake.

**Citizen Input: None.**

**Next Meeting:** Will be a Regular Board Meeting, November 12, 2024, at 9:30 am.

**Adjournment:**

The Board discussed adjourning the meeting.

**Citizen Input: None**

**MOTION,** by Sue Burton to adjourn the meeting. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

The Chair adjourned the meeting at 12:03 pm.

Respectfully submitted,

Susan Burton, Secretary, Board Member