

**Highlands Senior Service Center
Report to the Redbud Health Care District Board of Directors
Meals on Wheels & Congregate Dining Grant Report**

Reporting Period: July 1, 2024 – June 30, 2025

Program Overview:

Highlands Senior Service Center is pleased to provide this report detailing the impact of the \$80,000 grant awarded by the Redbud Health Care District for our Meals on Wheels and Congregate Dining programs. These funds have been instrumental in ensuring that seniors in our community receive nutritious meals, fostering both physical health and social well-being.

Meals Served:

- **Meals on Wheels:** We served 29,412 (from July 1 to April 30) with an estimated meals for May and June being approx. 5,826 totaling 35,239 meals delivered to homebound seniors for the fiscal year of 2024-2025.
- **Congregate Dining:** 13,563 (July 1, April 30) with an estimated count for May and June is 2,713 for a total of 16,276 to be meals served at our dining site.

Senior Contributions:

We have received the following donations:

Average Donation Per Meals

- | | |
|---|-----------------|
| • Meals on Wheels Donations: \$1,793.00 | \$.06 per meal |
| • Congregate Dining Donations: \$ 9,287.97 | \$.69 per meal |

Impact of the Grant:

The generous funding from the Redbud Health Care District has allowed us to:

- Maintain consistent meal service to homebound seniors, ensuring they receive proper nutrition.
- Provide a welcoming and supportive environment for seniors attending our congregate dining program.
- Offset rising food and operational costs while keeping meals affordable and accessible.
- Enhance social connections and reduce isolation among seniors who rely on these services.

Conclusion:5.0

The Highlands Senior Service Center deeply appreciates the ongoing support from the Redbud Health Care District. Your investment in our Meals on Wheels and Congregate Dining programs significantly improves the health and quality of life for seniors in our community. We look forward to continuing our partnership to serve the needs of our most vulnerable residents.

Respectfully submitted,
Joyce Overton

Executive Director
Highlands Senior Service Center

HIGHLANDS SENIOR SERVICE CENTER, INC.

Profit & Loss

06/09/25

Accrual Basis

July 1, 2024 through June 9, 2025

	Jul 1, '24 - Jun 9, 25
Ordinary Income/Expense	
Income	
4000 · GRANT INCOME	
4001 · AAA	
4001.10 · Federal Grant	73,339.00
4001.20 · State Grant	41,617.00
4001.70 · \$ Per Meal Funding	124,961.00
4001.9 · AAA ARP Funding	13,939.00
4001 · AAA - Other	13,824.00
Total 4001 · AAA	267,680.00
4002 · NSIP	12,249.00
Total 4000 · GRANT INCOME	279,929.00
4007 · WELLNESS FOR ALL PROGRAM	500.00
4100 · PROGRAM INCOME	13,931.93
4200 · MATCHING INCOME	
4202 · COUNTY GRANT	17,273.81
4203 · REDBUD HEALTH CARE	59,999.98
Total 4200 · MATCHING INCOME	77,273.79
4300 · INKIND MATCH	264,059.88
4400 · NONMATCHING INCOME	
4402 · NM CASH DONATION	31,551.97
4403 · COFFEE DONATION	613.90
4405 · FUNDRAISING	10,206.20
4406 · CENTER CONTRIBUTION	0.00
4407 · INTEREST INCOME	189.81
Total 4400 · NONMATCHING INCOME	42,561.88
4418 · COMMUNITY GARDEN	40.00
4500 · INKIND NONMATCH	191,744.00
4900 · THRIFT STORE SALES	18,188.95
Total Income	888,229.43
Expense	
5020 · DUES/LIC/FEES/PERMITS/SUP	
5021 · DUES/SUBS	1,597.51
5022 · LICENSE/FEES	200.00
5023 · BANK CHARGES	85.60
5025 · LATE FEE	4.02
5026 · CREDIT CARD FEES	504.22
5020 · DUES/LIC/FEES/PERMITS/SUP - Other	19.99
Total 5020 · DUES/LIC/FEES/PERMITS/SUP	2,411.34
5040 · EQUIPMENT	
5042 · FIXED EQUIPMENT	177.32
Total 5040 · EQUIPMENT	177.32
5045 · TELEPHONE EXPENSE	
5045.1 · TELEPHONE	974.75
5045.3 · INTERNET	779.06
Total 5045 · TELEPHONE EXPENSE	1,753.81
5050 · FUNDRAISING EXPENSE	1,460.45
5060 · INSURANCE EXPENSE	6,947.62
5070 · MEALS PREP EXPENSE	
5071 · RAW FOOD	97,162.28
5072 · FOOD SERVICE SUPPLIES	20,667.31
Total 5070 · MEALS PREP EXPENSE	117,829.59

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July 1, 2024 through June 9, 2025

	Jul 1, '24 - Jun 9, 25
5080 · OCCUPANCY EXPENSE	
5081 · SPACE RENT	19,391.93
5082 · UTILITIES	
5083 · GARBAGE	25.48
5084 · PG&E	3,204.85
5086 · WATER/SEWER	2,225.33
Total 5082 · UTILITIES	5,455.66
5088 · PROPERTY TAX	396.36
Total 5080 · OCCUPANCY EXPENSE	25,243.95
5090 · OFFICE EXPENSE	
5091 · OFFICE SUPPLIES	2,915.09
5092 · POSTAGE EXPENSE	181.26
Total 5090 · OFFICE EXPENSE	3,096.35
5100 · OTHER SUPPLIES	
5102 · LAUNDRY SERVICE/SUPPLIES	4,049.23
5103 · OTHER PROGRAM SUPPLIES	32.59
Total 5100 · OTHER SUPPLIES	4,081.82
5110 · OUTSIDE SERVICES	755.00
5120 · PROFESSIONAL SERVICES	1,960.00
5130 · REPAIR & MAINTENANCE	
5131 · BLDG R/M-MEALS	76.10
5132 · BLDG R/M-MGMT	4,457.29
5133 · EQUIP R/M MEALS	307.54
5134 · EQUIP R/M-MGMT	0.00
5136 · JANITORIAL SUPPLIES	1,629.55
Total 5130 · REPAIR & MAINTENANCE	6,470.48
5150 · TRAVEL & TRAINING	
5151 · STAFF TRAINING	66.10
5152 · STAFF TRAVEL	1,684.71
Total 5150 · TRAVEL & TRAINING	1,750.81
5160 · VOLUNTEER EXPENSE	57.13
5165 · APPRECIATION EXPENSE	1,296.99
5170 · VEHICLE OPERATION-MOW	3,347.14
8100 · INKIND MATCH EXPENSE	
8110 · MATCH - VOL PERSONNEL	
8112 · PROGRAM	144,728.00
Total 8110 · MATCH - VOL PERSONNEL	144,728.00
8120 · MATCH - OCCUPANCY COST	119,331.88
Total 8100 · INKIND MATCH EXPENSE	264,059.88
8200 · INKIND NONMATCHING	
8210 · N/M VOL PERSONNEL	
8212 · PROGRAM	152,104.00
8210 · N/M VOL PERSONNEL - Other	31,507.00
Total 8210 · N/M VOL PERSONNEL	183,611.00
8240 · INKIND FOOD	7,755.32
8245 · INKIND TRAVEL	377.68
Total 8200 · INKIND NONMATCHING	191,744.00
8900 · SUSPENSE	0.00
9000 · PAYROLL	
9100 · COMPANY PAYROLL TAXES	13,699.60

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Accrual Basis

July 1, 2024 through June 9, 2025

	<u>Jul 1, '24 - Jun 9, 25</u>
9400 · WORKERS' COMP	6,670.57
9500 · GROSS WAGES	<u>168,829.10</u>
Total 9000 · PAYROLL	189,199.27
Total Expense	<u>823,642.95</u>
Net Ordinary Income	64,586.48
Net Income	<u><u>64,586.48</u></u>