

Redbud Health Care District
PO Box 4667
Clearlake, CA 95422
Attn: Conrad Colbrandt, Executive Director

March 8, 2023

RE: LAKE LINKS' and REDBUD HEALTH CARE DISTRICT GRANT AGREEMENT FOR RFA 2022-0016

Dear Conrad Colbrandt,

This letter is written as an official report to the district on the use of the grant funds upon expenditure of said funds granted to Lake Links, Inc.

Background

Lake Links, Inc. is a 501(c)3 non-profit and is also the designated Consolidated Transportation Service Agency (CTSA) for Lake County. Incorporated in 2017, we began providing transportation services for Lake's senior, disabled and low-income residents in 2019. We operate the Pay-Your-Pal volunteer driver program and partner with Lake Transit to operate Medi-Links, a service that transports eligible riders to out-of-county medical appointments. Our office is located at 14420 Lakeshore Dr., Clearlake. Website: www.lakelinks.org

Mission Statement

The mission of the Lake Links CTSA is to coordinate, facilitate, develop, and provide mobility options for those residents of Lake County who cannot use or are unaware of existing public transportation resources.

RECAP - Intended Use of Funds

The Situation: Lake Links and Lake Transit operate two transportation programs that provide rides to medical appointments for Lake County residents. Both programs have been in operation for several years.

Lake Links provides the **Pay-Your-Pal (PYP) volunteer driver program** in which eligible riders provide their own drivers in their personal vehicles and Lake Links provides a mileage reimbursement to help cover the costs of the rides. Pay-Your-Pal rides are primarily to medical appointments in Lake County, although some go to out-of-county medical facilities.

Lake Links and Lake Transit jointly operate the **Medi-Links** out-of-county medical transportation program. Lake Links provides the rider eligibility and ride scheduling while Lake Transit provides the rides on Lake Transit vehicles.

14420 LAKESHORE DR, STE C | PO BOX 3001 | CLEARLAKE, CA 95422
T: 707-995-3330 | E: info@lakelinks.org

The Problem Was: Both of these critical programs have base funding from federal Section 5310 grants for senior and disabled transportation through Caltrans. These funding programs are limited and have not been able to keep up with the growth in demand for these health care access rides. In fact, both programs were expected to run out of their current 5310 grant funding before the grant projects terminate in February 2023. While both agencies have applied for grant funding through the current cycle of Section 5310, the new grants will not become available until early next year (March of 2023).

Outcome: The Pay-Your-Pal program received additional funds through the State 2021 American Rescue Plan Act (ARPA), which allowed operations to continue through February of 2023 (when the current 5310 cycle terminated) and with the funding assistance of Redbud Health Care District and the County 2021 ARPA the funding (and service) gap was successfully bridged for the Medi-Links program. Due to this gracious financial support it was possible for 240 additional one-way out-of-county non-emergent medical trips to be accomplished for Lake County Residents, a total of 15,817 miles.

Supporting Documentation: Enclosed is the invoice in the amount of \$50,929.28 from Lake Transit Authority that Lake Links paid to reimburse them for the Non-Emergency Medical Transportation (NEMT) shuttle services provided by Paratransit Services for the funding gap period referred to above. The \$25,000.00 grant funds provided by Redbud Healthcare District went towards covering almost half of the \$50k+ that was needed.

The Lake Links' staff and Board of Directors greatly appreciates your assistance in supporting our programs, which in turn provides necessary transportation options for those citizens of Lake County who are unable to utilize other mobility options.

Warm Regards,

A handwritten signature in cursive script that reads "Laurie Fisher".

Laurie Fisher
CEO/Program Manager, Lake Links, Inc.
laurie.fisher@lakelinks.org



Lake Transit Authority

Lisa Davey-Bates, Executive Director

Administration
525 S. Main Street, Ste. G
Ukiah, CA 95482
(707) 263-7868

Operations
P.O. Box 698
Lower Lake, CA 95457
(707) 994-3384

December 29, 2022

Lake Links
Attn: Laurie Fisher
PO Box 1030
Lower Lake, CA 95457

Re: NEMT Out-Of-County Shuttle Services Reimbursement Request #1

Dear Laurie:

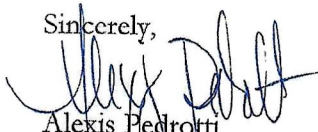
Enclosed, please find Lake Transit Authority's First Request for Reimbursement for the Non-Emergency Medical Transportation (NEMT) Shuttle Services for the period of June 1 through November 30, 2022, in the amount of **\$50,929.28**.

This reimbursement request is for services performed by Paratransit Services for the NEMT Out of County/Shopping Shuttle during the of months of June (partial), July, August, September, October, and November 2022. Lake Transit Authority agreed to incur these expenses and request reimbursement from Lake Lakes, while transitioning to the new 5310 Grant. Paratransit Services, as the approved contractor, has been facilitating this program and has submitted separate invoices for each month which were initially paid by Lake Transit Authority. LTA is now requesting reimbursement for the incurred expenditures for professional services provided by Paratransit Services.

Supporting documentation has been included for reference and confirmation of expenditures to be reimbursed. All documentation has been provided electronically; no hard copies will be forwarded unless requested.

Please let us know if you need anything else, and thanks for your help in processing this invoice.

Sincerely,



Alexis Pedrotti
Project Manager

Enclosures:

- Invoice
- Documentation of expenditures



Lake Transit Authority

Lisa Davey-Bates, Executive Director

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INVOICE

DECEMBER 29, 2022

INVOICE # 2022-23_LTA .NEMT_ #1

BILL TO:

LAKE LINKS

ATTN: LAURIE FISHER
PO Box 1030
LOWER LAKE, CA 95457

PROJECT:

NEMT SHUTTLE SERVICE REIMBURSEMENT

REIMBURSEMENT OF SERVICES PAID BY LAKE TRANSIT AUTHORITY TO PARATRANSIT

INVOICE PERIOD: JUNE 1, 2022 THROUGH NOVEMBER 30, 2022

DATE:	INVOICE SUMMARY	TOTAL INVOICE:	LAKE LINKS TOTAL:
6/1/2022 - 6/30/2022	PARATRANSIT INVOICE #07052022-A	\$6,688.48	\$3,413.18
7/1/2022 - 7/31/2022	PARATRANSIT INVOICE #08/05/2022-A	\$9,692.64	\$9,692.64
8/1/2022 - 8/31/2022	PARATRANSIT INVOICE #09012022-A	\$10,844.68	\$10,844.68
9/1/2022 - 9/30/2022	PARATRANSIT INVOICE #10032022-A	\$9,926.12	\$9,926.12
10/1/2022 - 10/31/2022	PARATRANSIT INVOICE #11072022-A	\$8,440.11	\$8,440.11
11/2/2022 - 11/30/2022	PARATRANSIT INVOICE #12032022-A	\$8,612.55	\$8,612.55
TOTAL INVOICE: (NOW DUE)			\$50,929.28

SUPPORTING DOCUMENTATION, INCLUDING PAID CONTRACTOR INVOICES HAVE BEEN ENCLOSED FOR BACK-UP. ALL INVOICES REQUESTED FOR REIMBURSEMENT HAVE BEEN PROCESSED AND PAID BY LTA.

LISA DAVEY-BATES
EXECUTIVE DIRECTOR

29-DEC-22

DATE: