

**Redbud Health Care District  
Regular Meeting Board of Directors  
15120 Lakeshore Drive, Suite C, Clearlake CA  
June 24, 2025  
9:30 a.m.**

**Lamont Kucer, 1<sup>st</sup> Vice President, and Acting Board Chair, called the Telephonic – Virtual and In-Person Meeting to order at 9:30 am.**

**Present: Lamont Kucer, Sue Burton, Sandy Richards.**

**Absent: Bill Diener and Jim Scholz.**

**Flag Salute: Irl Morehouse, Commander VFW Post 2337, led the Flag Salute.**

**Adoption of the Agenda.**

Conrad Colbrandt, General Manager, stated Fire Chief Sapeta of the Lake County Fire Protection is unable to attend this meeting and Coyote Valley Elementary School PTO has requested to be added to the agenda.

**Citizen Input: None**

**MOTION**, by Sue Burton, to delete item #6 , LCFPD, add discussion from the Coyote Valley Elementary School PTO, and adopt the agenda. Seconded by Sandy Richards. Motion carried 3-0-2 absent.

**Approval of the Minutes of the Regular Board Meeting Held May 27, 2025.**

**Citizen Input: None**

**MOTION**, by Sue Burton, to approve the minutes as presented. Seconded by Sandy Richards. Motion carried 3-0-2 absent.

**Public Comment:** Chuck Kassis, Administrator, Adventist Health Hospital Clearlake shared the following with the Board:

1. Funds for the new hospital triage upgrades are being secured, with a successful golf tournament and other fundraising.
2. AHC is celebrating 20 years in the “New” Dental Clinic.
3. AHC is adding a Health Van for community outreach.
4. AHC has contracted to add 6 Medical Doctors and 6 Advanced Patient Practitioners by the end of the year.
5. AHC is awaiting actions from the City of Clearlake to commence further work on the new clinic to be constructed at the “old airport property”.

**Discuss and Consider RFA 2025-0029 Veterans of Foreign War Post 2337 – Request.**

Irl Morehouse, Commander VFW Post 2337, presented to the Board.

Commander Morehouse shared with the Board how the VFW helps veterans in times of need for medical transportation, food, shelter and other needs. Five members of the VFW Post came to the meeting in support.

**Citizen Input:** Joyce Overton commented that the VFW and the Highlands Senior Service Center work together to help Senior Veterans.

**MOTION**, by Sue Burton to approve RFA 2025-0029 VFW Post 2337 in the amount of \$6,500.00. Seconded by Sandy Richards. Motion carried 3-0-2 absent.

**Discuss and Consider RFA 2025-0006 – Highlands Senior Service Center, Inc - Report.**

Ms. Joyce Overton, Executive Director, presented it to the Board.

Ms. Overton shared with the Board that the center served approximately 35,239 Meal On Wheels to homebound Seniors and approximately 16,276 meals in their dining room. The average

MOW donation was \$0.06 per meal and in the dining room the donations averaged \$0.77 per meal.

Ms. Overton reviewed their annual profit & loss statement in great detail with the Board.

**Citizen Input:** None

**MOTION**, by Sue Burton to approve RFA 2025-0006 Highlands Senior Service Center, Inc – Report, as presented . Seconded by Sandy Richards. Motion carried 3-0-2 absent.

**Discuss and Consider RFA 2025-0030 – Highlands Senior Service Center, Inc - Request.**

Ms. Joyce Overton, Executive Director, presented it to the Board.

Ms. Overton reviewed with the Board that they are partnering with / being trained by an organization named Solano Women In Medicine, (SWIM). SWIM has helped the center apply for medically tailored meals, (MTM) status with Partnership Health Plan, which will allow up to 3 meals per day per person and renumerate \$9.50 per meal to the center. In addition, the center has applied to be able to accept SNAP – EBT cards.

The center will continue to serve all seniors, while adding additional services. Approximately 50% of the seniors served are over 70 years old and approximately 23% of the seniors served are over the age of 80.

**Citizen Input:** None

**MOTION**, by Sue Burton to approve RFA 2025-0030 Highlands Senior Service Center, Inc in the amount of \$100,000.00, to be paid in two equal increments. First payment upon signing of the grant agreement and the second payment in January 2026 after presentating of a satisfactory mid-year report. Seconded by Sandy Richards. Motion carried 3-0-2 absent.

**Discuss and Consider 2024-2017 Kelseyville High School Boosters – Football Program - Report**

Conrad Colbrandt presented the report as prepared by Leonardo Flores, Football Coach. Included in the report were invoices for the safety gear purchased.

**Citizen Input: None**

**MOTION**, by Sue Burton to approve RFA 2025-0017 Kelseyville High School Boosters – Football – Report as presented. Seconded by Sandy Richards. Motion carried 3-0-2 absent.

**Discuss and Consider RFA 2025-0027 Coyote Valley Elementary School Parent Teacher Organization (CVEPTO) – Revised Request.**

Ms. Ashley Kniffin, Treasurer of the CVE PTO, presented to the Board.

Ms. Kniffin shared with the Board that there have been management changes within the PTO. New formal bids have been obtained and a contract signed with Argonaut Constructors, Inc. Construction is scheduled to commence during the first week of July 2025.

**Citizen Input: None**

**MOTION**, by Sue Burton to put this item over to the July 22, 2025, Regular Board Meeting for Consideration and Discussion after legal notice of this item has been fully agendized and posted to the public. Seconded by Sandy Richards Motion carried 3-0-2 absent.

**Discuss and Consider the Nima CPAs May 2025 Financials and the May2025, In-House Financials.**

The Board Reviewed, Discussed and Considered the Financials as outlined above.

**Citizen Input: None**

**MOTION**, by Sue Burton to approve the financials as presented, and submitted. Seconded by Sandy Richard. Motion carried 3-0-2 absent.

**Update from Conrad Colbrandt, General Manager.**

1. Conrad shared that paperwork has been completed with Fechter & Co, CPA's and our Annual Audit will start on August 4, 2025.
2. Conrad shared that the District has received their April – July property tax check from the County of Lake and it was approximately \$16,054.00 more than the check for that period last year, for a total amount of \$ 439,291.95.

**Citizen Input:** None.

**Board Discussion:** None.

**Next Meeting:** Will be a Regular Board Meeting, July 22, 2025, at 9:30 am.

**Adjournment:**

The Board discussed adjourning the meeting.

**Citizen Input: None**

**MOTION**, by Sue Burton to adjourn the meeting. Seconded by Sandy Richards. Motion carried 3-0-2 absent.

The Chair adjourned the meeting at 10:05 am.

Respectfully submitted,

Susan Burton, Secretary, Board Member